

Appendix C. Follow-up Letter to Graduate Students



University of
Connecticut

LIBRARIES

February 19, 1999

SECOND Request

Dear Graduate Student,

The University of Connecticut Libraries continually strive to maintain and improve the quality of their services. As part of our efforts, the Libraries seek to determine how well our services, collections, staff, and facilities meet the needs of the UConn graduate students. The Libraries' USER Team, in collaboration with the Chancellor's Library Advisory Committee, is conducting this graduate student survey.

We encourage you to complete the enclosed questionnaire and return it in the self-addressed, stamped envelope to the USER Team by **Friday, March 19**. The USER Team assures the confidentiality of your response. Numbers on the surveys are only for the purpose of statistical analysis.

In our environment of constrained resources, your participation will significantly assist the Libraries in understanding your present and future needs and concerns, and, where possible, better meet those needs and address those concerns. The results of this survey will receive wide distribution.

Thank you for your cooperation. It is **very important** to receive a response from **you** and every member of the University of Connecticut Graduate School community.

Sincerely,

Brinley Franklin
Director of Library Services